

Introduction

Initiation and Planning allows us to *define and plan the project*. In this phase, we will identify and kick off a cross-functional project team to define the detailed scope and requirements for the project; plan and estimate the work and costs involved to deliver the project. Working with the team we will define that trade-offs that are necessary and commit to an agreed-upon scope, time (schedule), and costs that will meet the customer goals.

The important item that should be grasped from this phase is that both Initiation of the project and its planning take place at the same time.

Initiation Task Breakouts

